



ISO 9001:2008 Certified & NBA Reaccredited B. Pharm Course

Mahatma Gandhi Shikshan Mandal's

**Smt. Sharadchandrika Suresh Patil College of Pharmacy**

Chopda-425107, Dist. Jalgaon, (M.S.), India.

Phone / Fax No - +91-2586-222366/223150. E-mail-bpharmchopda@yahoo.com

(Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Approved by Govt. of Maharashtra and Pharmacy Council of India, New Delhi.)

**Dr. Suresh G. Patil**  
Founder President

**Adv. Sandeep S. Patil**  
President

**Dr. G. P. Vadnere**  
Principal



Date: 15/06/2023

## INTERNAL QUALITY ASSURANCE CELL

### NOTICE

All the members of Internal Quality Assurance Cell are hereby informed that the meeting No. 02 of the Internal Quality Assurance Cell (IQAC) will be scheduled on 20/06/2023 at 3.00pm. All committee members should remain present for the meeting.

#### Agenda of Meeting

1. Confirmation of the minutes of the previous IQAC meeting.
2. Preparation of the Internal Sessional Exam time table.
3. Discussion on first year admission registration schedule.
4. Preparation of NACC SSR and its verification from management committee.
5. Planning & Organization of Botanical Tour.
6. Allocation of responsibilities to respective committee members for the conduction of different programmes & activities of Student Welfare Department.
7. Discussion on planning of Training and Placement Cell activities & organization of Induction program, Webinar, Guest lectures and Workshop.
8. Discussion on planning and organization of Student Welfare Department activities.
9. Accomplishment of Green Audit and Energy audit.
10. Preparation of Annual report.
11. Discussion on collaborative efforts with other departments, institutions.

**IQAC Coordinator**

Dr. S. S. Mahajan

**Co-ordinator**

Internal Quality Assurance Cell (IQAC)  
Smt. Sharadchandrika Suresh Patil College of  
Pharmacy, Chopda, Dist. Jalgaon 425107 (MS)



**Chairman, IQAC**

Dr. G. P. Vadnere  
Principal

Smt. Sharadchandrika Suresh Patil  
College of Pharmacy, Chopda





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**Meeting No. 2**

**Date: 20/06/2023**

**Minutes of Meeting**

The Internal Quality Assurance Cell meeting scheduled on 20<sup>th</sup> June 2023 at 03:00pm and it was chaired by Hon. Principal Dr. G. P. Vadnere sir.

The meeting began on welcoming to all members by IQAC Coordinator Dr. S. S. Mahajan.

Following members were present for the meeting,

| Name of Member                   | Designation               | Signature |
|----------------------------------|---------------------------|-----------|
| Prof. Dr. Gautam P. Vadnere      | Principal & Chairman IQAC |           |
| Mr. Manesh Desale                | Management Representative |           |
| Mr. Shashikant Salunkhe          | Local society Member      |           |
| Prof. Dr. Suvarnalata S. Mahajan | IQAC Co-ordinator         |           |
| Mr. Prafulla B. More             | Office Representative     |           |
| Mr. Anil C. Vispute              | Employer                  |           |
| Prof. Dr. Md. Rageeb Md. Usman   | NAAC-Co-ordinator         |           |
| Prof. Dr. Bharat V. Jain         | Teacher Member            |           |
| Prof. Dr. Sandip R. Pawar        | Teacher Member            |           |
| Prof. Tushar P. Patil            | Teacher Member            |           |
| Prof. Tanvir Y. Shaikh           | Teacher Member            |           |
| Prof. Kiran D. Baviskar          | Teacher Member            |           |
| Prof. Kundankumar C. Patil       | Teacher Member            |           |
| Prof. Prerana N. Jadhav          | Teacher Member            |           |





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**Principal**

|                            |                         |  |
|----------------------------|-------------------------|--|
| Prof. Rupali M. Patil      | Teacher Member          |  |
| Mr. Shaikh Nadeem S. Farid | Alumni Representative   |  |
| Mr. Kedar S. Ugale         | Students Representative |  |

Agenda of the meeting discussed and it was unanimously resolved for its implementation.

| AGENDA  | RESOLUTION   |
|---|--|
| <b>Subject No.01</b><br>Confirmation of the minutes of the previous IQAC meeting. | <b>Resolution No.01</b><br>The minutes were briefed & confirmed by IQAC co-ordinator<br><br>Indicator-Dr. P. N. Jadhav<br>Approved by-Mr. K. D. Baviskar                               |
| <b>Subject No.02</b><br>Preparation of the Internal Sessional Exam time table.    | <b>Resolution No.02</b><br>Decision taken to prepare Internal Sessional Exam time table.<br><br>Indicator-Mr. T. P. Patil<br>Approved by-Mr. K. D. Baviskar                            |
| <b>Subject No.03</b><br>Discussion on first year admission registration schedule. | <b>Resolution No.03</b><br>Decision taken regarding allotment of responsibilities to faculty members referring to the admission registration schedule.<br><br>Indicator-Dr. B. V. Jain |





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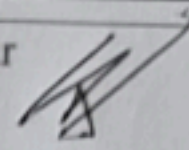

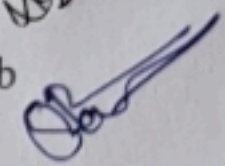
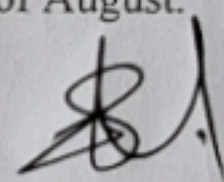
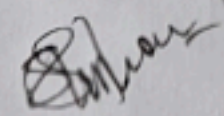
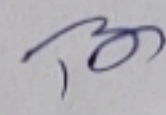
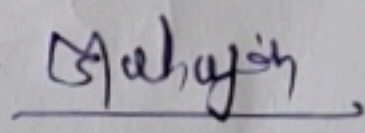
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|---|--|
|   | Approved by-Dr. S. R. Pawar   |
| <b>Subject No.04</b><br>Preparation of NACC SSR and its verification from management committee  | <b>Resolution No.04</b><br>Decision taken regarding preparation of NACC SSR and its verification from Hon'ble management committee.<br><br>Indicator-Prof. K. C. Patil <br>Approved by-Dr. Md Rageeb   |
| <b>Subject No.05</b><br>Planning & Organization of Botanical Tour.  | <b>Resolution No.05</b><br>Decision taken regarding arrangement of Botanical tour at Unapdev in the month of August.<br><br>Indicator-Prof. T. Y. Shaikh <br>Approved by- Prof. T. P. Patil    |
| <b>Subject No.06</b><br>Allocation of responsibilities to respective committee members for the conduction of different programmes and activities of Student Welfare Department. | <b>Resolution No.06</b><br>Decision taken unanimously regarding allotment of responsibilities for the successful conduction of programmes and activities of the student welfare department to the respective faculty members.<br><br>Indicator- Dr. B. V. Jain <br>Approved by- Dr. S. S. Mahajan  |
| <b>Subject No.07</b><br>Discussion on planning of Training and Placement Cell activities &  | <b>Resolution No.07</b><br>Committee members discussed the organization of Training and Placement Cell activities like Induction   |





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|   |  |
|---|--|
| organization of Induction program, Webinar, Guest lectures, Workshop.   | program, Webinar, Guest lectures and Workshop.<br><br>Indicator- Mrs. R. M. Patil<br>Approved by- Dr. P. N. Jadhav   |
| <b>Subject No.08</b><br><br>Discussion on planning and organization of Student Welfare Department activities. | <b>Resolution No.08</b><br><br>Committee members discussed regarding Student Welfare Department activities their plans and their organization.<br><br>Indicator- Mrs. R. M. Patil<br>Approved by- Dr. P. N. Jadhav |
| <b>Subject No.09</b><br><br>Accomplishment of Green Audit and Energy audit.,                                  | <b>Resolution No.09</b><br><br>Committee members decided Accomplishment of Green Audit and Energy audit through external committees.<br><br>Indicator- Dr. S. R. Pawar<br>Approved by- Prof T. P. Patil            |
| <b>Subject No.10</b><br><br>Preparation of Annual report.   | <b>Resolution No.10</b><br><br>Unanimously decision taken to prepare annual report.<br><br>Indicator- Dr. Md. Rageeb<br>Approved by- Dr. S. S. Mahajan   |
| <b>Subject No.11</b>  | <b>Resolution No.11</b><br><br>In that case our Institute has already signed a MoU   |





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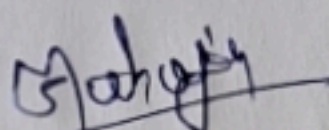
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President

**Dr. G. P. Vadnere**  
Principal



|   |  |
|---|--|
| Discussion on collaborative efforts with other departments, Institutions etc. | with different Industry, Hospital and even with pathology lab.<br><br>Indicator- Dr. P. N. Jadhav<br>Approved by- Dr. Md. Rageeb |
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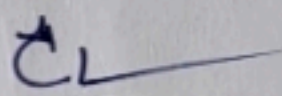
The meeting was then concluded by paying vote of thanks.

  
IQAC Coordinator

Dr. S. S. Mahajan

**Co-ordinator**

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### Action Taken Report (ATR)

The following activities are successfully carried out in compliance with the resolutions made in the IQAC meeting held on 20/06/2023 in the academic year 2023-2024.

| Subject No. | Subject   | Action Taken   |
|-------------|---|--|
| 01.         | Confirmation of the minutes of the previous IQAC meeting.   | Minutes of the IQAC meeting were confirmed.  |
| 02.         | Preparation of the Internal Sessional Schedule  | Internal Sessional Exam schedule was prepared.   |
| 03.         | Discussion regarding I <sup>st</sup> year admission registration schedule.  | Responsibilities were allotted to faculty members & instructed them to follow schedule & procedure.                    |
| 04.         | Preparation of NACC SSR and its verification from Hon'ble management committee  | NACC SSR was prepared and it is verified from Hon'ble management committee.  |
| 05.         | Planning & Organization of Botanical Tour.  | The Botanical tour was successfully organized on 12 <sup>th</sup> Aug. 2023 at Unapdev.                                |
| 06.         | Allocation of responsibilities to respective staff members for the conduction of different programmes and activities of Student Welfare Department. | The responsibility of programmes/activities allotted to respective faculty members.                                    |
| 07.         | Planning and organization of Training and Placement Cell activity- Induction program /Webinar/Guest lectures/ Workshop.                             | Training and Placement Cell organized Induction program for students & successfully conducted webinar on 28 July 2023. |





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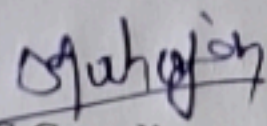
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|-----|---|---|
| 08. | Discussion on planning and organization of Student Welfare Department activities. | Planning and organization of Student Welfare Department activities discussed and duties assigned to the respective committee Heads.   |
| 09. | Accomplishment of Green Audit and Energy audit.                                   | Green Audit and Energy audit conducted by external committee dated on   |
| 10. | Preparation of Annual report.   | Annual reports were prepared of each academic year.   |
| 11. | Discussion on collaborative efforts with other departments, Institutions etc.     | Smt. Sharadchandrika Suresh Patil College of Pharmacy has signed a MoU with different Industry, Hospital and pathological laboratories & with other relevant organizations. |

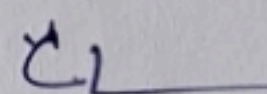
  
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Chairman, IQAC

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